

कक्षा ५ र कक्षा ८ को IEMIS मा आधारित भइ परीक्षा सम्वन्धि काम गर्ने तरीका

<u>प्रयोग पुस्तिका</u>

<u>यस भित्र</u>	ोज
1= पहिलो खण्ड : IEMIS मा LOGIN गरी कक्षा ८ को परीक्षा सम्बन्धी कार्य गर्ने सामान्य जानकारी ।	१
2= दोस्रो खण्ड : School को Excel बाट कक्षा ८ का विद्यार्थीहरुको प्रयोगात्मक अंक नगरपालिकामा पठाउने तरी	४
3= तेस्रो खण्ड ः कक्षा ८ परीक्षाको Template लाइ iemis.doe.gov.np मा upload गर्ने तरीका ।	દ્દ
4= चौथो खण्ड ः School को Excel मा विवरण सच्याउने तरीका ।	८
5= पाँचौ खण्ड ः कक्षा ५ को परीक्षाको IEMIS बाट ब्यवस्थापन गर्ने तरीका ।	११
6= छैटौँ खण्ड ः Pasted File बाट कक्षा ५ को परीक्षाको समष्टिगत वनाउने तरीका ।	१३

<u>कक्षा ५ र कक्षा ८ को IEMIS मा आधारित भड़ परीक्षा सम्वन्धि काम गर्ने तरीका</u>

<mark>पहिलो खण्ड</mark>

- 1= Google chrome नामक Browser बाट Internet मा Log in गर्ने ।
- 2= Address bar मा iemis.doe.gov.np type गरी enter Press गर्ने ।

3= तपसिलको Screen देखिन्छ |



4= नगरपालिकावाट दिइएको School id र password राखी LOG IN गर्ने । यस्तो screen देखिन्छ ।

School	× +							-	٥	\times
← → C 🔒 iemis.doe.go	v.np/school/report	/school						07	☆ 🦉) E
School	\equiv Logged in	नोटः डाटा अपलोड गरिसका छ कि छैन हेर्नुहोला, यस्तो अव एक्सेन रोध सर्चम, अनि आपले	त्ताग्दा यदि Wron स्थामा buttons	ig Excel िभन्ने मेसेज अ भन्ने sheet सरेको हुन्छ । भएनोन नजर ।	ायो भने आफनो एक्सेल खोल्नु यस्तो हुँदा buttons भन्ने shee	Update p	assword?		× Loge	out
Janata Ma Vi Radhanagar osoosooo3	Report	્યવલ શન ગંગુલ્, બાન બંધલ	ાં ગંગુર્શ, કાંદા જ	୩୯୩୦ ନୁଅ ।		Username Password	gadtoulaj@gmail.com	• @		
B Dashboard	Year		Class				Update password	No thanks		
🕮 Generate Report Card	2076	•	1-3,5,8						-	
🗴 View Excel	Caste			ECD Experience		Passwords a can use the	re saved in your Google A n on any device	iccount so you		
Export Excels	<		•		•	10	W	high		
Report	Gende	r	-	Schooling Source	-					
	Disabil	tu.	•	Mother Tongue	•					
O Taashar Report	N/A	.,	•	Motion foligue	*			Suba		
								Subr	air.	
O PMT										
O PMT Poverty										
O PMT Student Declaration										
Change Password										
PMT Template		_								-
Type here to search		O 🗐	е 📒	💼 🧕 🖤	S 💿		^ = d	ENG 202	52 AM 0-02-11	3

5= यो Screen को सवै भन्दा तल रहेको profile मा click गरी school को सवै विवरण सच्याएर दुरुस्त वनाउने । विद्यालयको नाम छोटकरीमा भए पूरा वनाउने । सवै विवरण भरे पछि submit गर्ने ।

School	नाटः डाटा अपलाड गारसकन लाग्द ≡ Logged in छ कि छैन हेर्नुहोला, यस्तो अवस्था प्रक्रोल सेभ प्रार्ट्स अनि अपलोड र	1 यदि Wrong Excel िभन्ने मसंज आया भन आफना एक्सल रू मा buttons भन्ने sheet सरेको हुन्छ । यस्तो हुँदा buttons भन्ने : र्मिस जाटा अपलोज हन्छ ।	वल्नुस्, संबभन्दा पहिल Buttons भन्ने sheet sheet लाई संबैभन्दा अगाडि ल्याइदिनुस्,	Log
Janata Ma Vi Radhanagar 050050003	Grade VIII Template Expor	ting		
월 Dashboard	Subject	Full Marks (Theory)	Full Marks (Practical)	
Generate Report Card	ENGLISH	75	25	
🗴 View Excel	NEPALI	75	25	
Export Excels	< MATHEMATICS	100	0	
PMT Exporting	SCIENCE & ENVIRONMENT	75	25	
Grade VIII Template	SOCIAL STD.& POPED	75	25	
🗴 Report	< OBT. EDUCATION	50	50	
Change Password	HEALTH & PHYSICAL ED	30	20	
PMT Template	MORAL EDUCATION	25	25	
 Profile 	LOCAL SUB- COMPUTER	50	50	
	Previous File :050050003-JanataMaViRadh Prepare a template to download	anagar-2076-Achievement-1.xlsm		

6= त्यसपछि Export excels मा click गर्ने । Grade VII Template मा click गर्ने । यस्तो Screen देखिन्छ ।

7= विद्यालयको Local Subject नमिलेको भए नगरपालिका शिक्षा शाखामा सम्पर्क गर्ने । माथीको Screen मा देखिएको Prepare a

Template to download मा click गर्ने र केही वेर पर्खने । एउटा Excel को file automatic download हुन्छ । त्यो Excel खोलेर हेर्ने



8= माथीको screen को सवै भन्दा तल Buttons, List, Subject Information जस्ता worksheetदेखिन्छन् । यी मध्ये list मा Click गर्दा तपसिल वमोजिमको Screen देखापर्छ ।

ile Home	Insert	Page Layout	Formulas Data Rev	riew View								ద 🕜	- 7
& Cut	Ca	libri	- 11 - A' A' = =	- * -	Wrap Text	-		+		2 Autosum · A	10 A		
te Copy *	10	× 11 - 1		Construction of the local division of the lo	anne ana mart	e or a see so Condi	tional Format Cell	Insert Del	ete Form	Fill -	Find &		
I Format	Painter D	1 0 . 1	= =	IN IN 185	Merge & Center *	5 70 .60 .60 Format	tting - as Table - Styles -	* *		Clear * Filter -	Select *		
Clipboard		Font		Alignment		Number G	Styles	Ce	ells:	Editing			
E15	- (- fr	Female									,	
۵	в	c	D	F	F	6	н	1	T.	K I	м	N	0
~								and a state of the state of the					
	G	rade 8 Exa	amination Details				Local Leve	el Basic Ed	ucationEx	amination 2076			
		Year	2076			School	[050050003] Janata Ma	Vi Radha	nagar				
						a service and a service a ser							
								Date	of Birth (BS)			
School ID	Year	Reg ID	First Name	Last Name	Sex	Father's Name	Mother's Name	Year	Month	Day Caste	Symbol Number	Attendance	ENGLI
050050003	2076	00760	Aayush	Khanal	Male	Padam Prasad Khanal	Mina Devi Parajuli	2062	6	22 Brahmin/Chhetri		0	0
050050003	2076	00224	Abishek	Niroula	Male	Jib Nath Niroula	Indira Niroula	2061	3	22 Brahmin/Chhetri		0	0
050050003	2076	00910	Agyaa	Mahat	Female	Dhruba Kumar Mahat	Pushpa Mahat	2062	5	23 Brahmin/Chhetri		0	0
050050003	2076	00759	Aman	Dhimal	Male	Kirtiman Dhimal	Manju Dhimal	2060	12	10 Janajati		a	0
050050003	2076	00207	Anisha	Karki	Female	Laxman Karki	Indra Kumari Karki	2061	4	14 Brahmin/Chhetri		0	0
050050003	2076	00915	Anisha	Rajbanashi	Female	Dinesh Kumar Rajbanshi	Pabitra Rajabanshi	2060	7	3 Janajati		0	0
050050003	2076	00908	Anjali	Rajbanshi	Female	Amar Rajbanshi	Rukmini Rajbanshi	2061	1	1 Janajati		C	0
050050003	2076	00912	Apakshya	Dahal	Female	Pramod Kumar Dahal	Mina Dahal	2065	4	1 Brahmin/Chhetri		C	0
050050003	2076	00543	Aruna Kumari	Rajbanshi	Female	Basudev Rajbanshi	Milan Devi Rajbanshi	2061	6	11 Janajati		C	a
050050003	2076	00233	Bal Kumar	Bhandari	Male	Yadav Bhandari	Nisha Bhandari	2060	3	13 Brahmin/Chhetri		0	0
050050003	2076	00918	Banira	Uparkoti	Female	Bir Bahadur Uparkoti	Kabita Uparkoti	2062	1	21 Dalit		0	0
050050003	2076	00223	Bhup Raj	Rajbanshi	Male	Kitchinn Lal Rajbanshi	Janaki	2059	8	22 Janajati		C	ð
050050003	2076	00227	Bijaya	Mudiyari	Male	Pusan Mudiyari	Butel Mudhyari	2060	1	4 Janajati		0	0
050050003	2076	00756	Bikram	Bhandari	Male	Chhatra Bhadur Bhandari	Devi Kumari Bhandari	2059	3	7 Brahmin/Chhetri		C	0
050050003	2076	00221	Devi	Bishwakarma	Female	Birkha Bahadur Bishwaka	r Tila Maya Bishwakarma	2060	10	2 Dalit		G	ð
050050003	2076	00913	Dipika	Adhikari	Female	Rajendra Adhikari	Urmila Adhikari	2063	7	16 Brahmin/Chhetri		0	0
050050003	2076	00919	Eesh	Dhimal	Male	Ajit Dhimal	Sabita Dhimal	2062	9	8 Janajati		C	a
050050003	2076	Subjects	Gita Information	Nenal	Female	Dinak Nenal	Sunita Nenal	2061	A	4 Brahmin/Chhetri			a
Dut	LIS	Jacojects	armorring all all										

- 9= देखिएको Screen को कुनै भागमा click गरेर ctrl + A गरेमा सवै फाइल Select हुन्छ । त्यो फाइल copy गरेर कुनै नया ऐक्सेलमा Paste गर्न सकिन्छ । यसरी paste गरेको file मा देखिएका कुनै विवरण सच्याउन पर्ने भएमा School को Excel मा विवरण सच्याएर पुन अपलोड गरी पुन माथी उल्लेखित प्रकृया नै अवलम्वन गर्नपर्छ । School को Excel मा विवरण सच्याउने तरीका यही सूचनाको अन्त्यमा दिइएको छ ।
- 10= क्रस ९ को प्रकृया पुरा गरी प्राप्त हुन आएको Excel बाट अनावश्यक कुरा Delete गरी तपसिलको format मा समष्ठिगत फारम तयार गर्न सकिन्छ

	1-1 11																			
X	- • • •	,					Book1 - Microso	ft Excel										-	_	o ×
F	le Home	Insert Page I	Layout Formulas	Data Revie	w View														\sim	() — 🗊 X
Ê	👢 👗 Cut	Calibri	- 11 - A	A* A* = =	- 📚 - 📑 Wrap Text		General -				4	3 - 3	Σ	AutoSu	um *	A	<u>.</u>			
Pac	Copy •	D /	u - i m - i A -				¢ 0/ + +0 +0	Conditional	Eor	mat	Cell	Insert Delete	Format	Fill 🔻		Lan Sort &	Find &			
*	🌷 🚿 Format Pa	inter B I	U * H * <mark></mark>	<u> </u>	😑 🏋 💷 Merge & C	enter *	3 70 1 .66 .65	Formatting *	as Ta	ble - S	tyles *	* *	• Q	Clear *	Ē	ilter •	Select *			
	Clipboard		Font		Alignment		Number 🕞		Style	5		Cells			Editi	ng				
	A9	- (*	<i>f</i> ∗ 050050	0003																^
																				4
	А	В	с	D	E		F	G	н	1		J	К		L	М	N	0	Р	Q
1	6		- la - ti - a D	- 4 - 11 -	05104014				6.4				2070							
2	Grad	ie 8 Exan	nination De	etails	BELBARI N	UNI	CIPALITY Local Le	vel Basic	Edi	ucat	onE	xamination .	2076							
3																				
4		Year	2076		Name of School	5	HREE			SC	HOOL									
5						0	Contact number													
6																				
7								Date o	of Bi	rth (B	S)							Subjects	to be a	ppeared i
8	Dool ID	Reg ID	First Name	Last Name	Father's Name		Mother's Name	Yea		1 Da	Syn V Nu	nbol mber	Atte	n e i	ENG	NEP	матн	SCI & ENV	SOST	OBT. ED
9	050050003	00760	Aavush	Khanal	Padam Prasad Khanal	1	Aina Devi Paraiuli	206	2 (5 2	2			0						
10	050050003	00224	Abishek	Niroula	Jib Nath Niroula	1	ndira Niroula	206	1 3	3 2	2			0						
11	050050003	00910	Agyaa	Mahat	Dhruba Kumar Mahat	F	Pushpa Mahat	206	2 !	5 2	3			0						
12	050050003	00759	Aman	Dhimal	Kirtiman Dhimal	P	Manju Dhimal	206	0 13	2 1	.0			0						
13	050050003	00207	Anisha	Karki	Laxman Karki	1	ndra Kumari Karki	206	1 4	1 1	.4			0						
14	050050003	00915	Anisha	Rajbanashi	Dinesh Kumar Rajban	shi F	Pabitra Rajabanshi	206	D :	7	3			0						
15	050050003	00908	Anjali	Rajbanshi	Amar Rajbanshi	F	Rukmini Rajbanshi	206	1 :	1	1			0						
16	050050003	00912	Apakshya	Dahal	Pramod Kumar Dahal	P	Aina Dahal	206	5 4	1	1			0						
17	050050003	00543	Aruna Kumari	Rajbanshi	Basudev Rajbanshi	P	Ailan Devi Rajbanshi	206	1 (5 1	.1			0						
18	050050003	00233	Bal Kumar	Bhandari	Yadav Bhandari	1	Nisha Bhandari	206	0	3 1	.3			0						
19	050050003	00918	Banira	Uparkoti	Bir Bahadur Uparkoti	l l	(abita Uparkoti	206	2 :	1 2	1			0						
20	050050003	00223	Bhup Raj	Rajbanshi	Kitchinn Lal Rajbansh	i J	anaki	205	9 1	3 2	2			0						
21	050050003	00227	Bijaya	Mudiyari	Pusan Mudiyari	E	Butel Mudhyari	206	D :	1	4			0						
14	▶ ► Sheet	1 / Sheet2 / S	Sheet3 Ϩ														_			
Read	у										Av	verage: 519.9375	Count: 1	21 Su	m: 249	57		💷 100% 😑		•
	Р Тур	e here to se	earch		O ⊟i		🧰 💼 🧃	<u>.</u>			X	5					9	🖉 नेपा	2:45 P 2/11/20	M 020 5

- 11= उपर्युक्त अनुसारको समष्टिगत फारम तयार गरी ३ प्रति प्रिन्ट गरी प्र अ वाट प्रमाणित गरी १ प्रति विद्यालयमा राख्ने र २ प्रति परीक्षा आवेदन फारममा सम्लग्न राखी शिक्षा शाखा वेलवारी नगरपालिकामा तोकिएको समयावधी भित्रमा बुझाउने ।
- 12= विद्यार्थीको Symbol Number कायम गर्दा तपसिल वमोजिम कायम गर्ने ।
 - क) नगरपालिका शिक्षा शाखावाट आफ्नो विद्यालयको कक्षा ५ र ८ को कोड नं लिने । (सूचना पाटीमा हेर्न सकिने)
 - ख) Symbol No प्रयोजनका लागि ९ अंक अट्ने गरी आवेदन फाराममा ब्यवस्था मिलाइएको छ ।

							•	-
7	7	8 or	1	0	1	0	0	1
		5						

जसमा पहिलो २ कोठा साल 76, तेस्रो कोठामा कक्षा = 8, 5 , चौथो कोठा नपा कोड =1 , पाचौ र छैटौमा विद्यालय कोड ०१ देखिसम्म र अन्तिमका ३ कोठामा विद्यार्थीको सिम्वोल नं ००१ पहिलो विद्यार्थी त्यसपछि क्रमश



<u>School को Excel बाट कक्षा ८ का विद्यार्थीहरुको प्रयोगात्मक अंक नगरपालिकामा पठाउने तरीका</u>

- 1= माथी पहिलो खण्डको १ देखि ४ सम्ममाउल्लेखित प्रकृया दोहोर्याउने ।
 - त्यसपछि Export excels मा click गर्ने । Grade VII Template मा click गर्ने । यस्तो Screen देखिन्छ ।

School	नोटः डाटा अपलोड गरिसक्न लाग्दा यदि ≡ Logged in छ कि छैन हेर्नुहोला, यस्तो अवस्थामा bu एक्सेल सेभ गर्नस, अनि अपलोड गर्नस.	Wrong Excel िभन्ने मेसेज आयो भने आफनो एक्सेल खे ittons भन्ने sheet संरेको हुन्छ । यस्तो हुँदा buttons भन्ने s डाटा अपलोड इन्छ ।	ील्नुस्, सबैभन्दा पहिले Buttons भन्ने sheet sheet लाई सबैभन्दा अगाठि ल्याइदिनुस्,	Logout
Janata Ma Vi Radhanagar ● 050050003	Grade VIII Template Exporting	g		
월 Dashboard	Subject	Full Marks (Theory)	Full Marks (Practical)	
Generate Report Card	ENGLISH	75	25	
View Excel	NEPALI	75	25	
Export Excels	< MATHEMATICS	100	0	
PMT Exporting	SCIENCE & ENVIRONMENT	75	25	
Grade VIII Template	SOCIAL STD.& POPED	75	25	
Report	< OBT. EDUCATION	50	50	
Change Password	HEALTH & PHYSICAL ED	30	20	
PMT Template	MORAL EDUCATION	25	25	
Profile	LOCAL SUB- COMPUTER	50	50	
- Fluine	Previous File :050050003-JanataMaViRadhanag Prepare a template to download	ar-2076-Achievement-1.xlsm		

2= विद्यालयको Local Subject नमिलेको भए नगरपालिका शिक्षा शाखामा सम्पर्क गर्ने । माथीको Screemमा देखिएको Prepare a Template to download मा click गर्ने र केही वेर पर्खने । एउटा Excel को file automatic download हुन्छ । त्यो Excel खोलेर हेर्ने यस्तो Screen देखिन्छ ।

😤 🖬 🔿 - (* - + 050050003-JanataMaV/Radhanagar-2076-Achievement-1 (2) [Protected View] - Microsoft Excel										
	nome nome insert rage updot romnus outa review view view view view view view view									
	Protected view into ine originated from an internet location and might be unsate. Click for more dealers, tracite county	^								
	B20 IN	-								
		-								
A	A B C D E F G H C J K L M N O P Q R S	Т								
1	Local Level Basic Education Examination xamination Template)									
	बिगतका वर्षहरुदेखि हरेक विद्यालयले Student ID मार्फत सबै कक्षाका पित्तान्त्र जिन्मामनामेसीलगायत अन्य विवरणहरु भई									
	आपका छन् । साहि विवरणहरुबाट कसा ८ को परीक्षाआई चाहिन विवरणहरु यस पक्सकामा निकालिपको छ । यसरी विवरणहरु जिकाचेर का यहाँ विवरणहरुबाट के प्री जमानायेस प्रजन्म के प्रो क्रिकोच्चे यो प्रक्रिय के प्रा निवरणहरु के प्रतिक्र									
2										
2	र गो प्रकोन मा आपको Marca anable गर्ने 1 Marca anable गर्ने नीका Student ID को जरते हो ।									
4	ে পা প্ৰস্থাপনা ক্ৰমণ Macho enable পা (Macho enable পা) (পাৰ) এএলে। তে পা প্ৰস্থা লৈ। ২ বাহাঁ পেৰে বিধিয়ে কি চৰকা। মনন বলন লগে স্বাৰ্থ পাৰ সময় নিৰ্বাচন কৰি বিধান নাৰ বিধান স্বাৰ্গ নিৰ্বাচন কৰি বি									
5	त्यहाँ बटन हुन्छ, तर Details लेखेको देखिदैन, त्यसैलाई click गर्ने ।									
6	3. अब Personal Info, Practical, Theory, Save, Add Student मन्ने buttons हरू देखिन्छ । Personal Info मा विदयार्थीका									
7	नामनामसंसिलगयतका विवरणहरू छन् कुन विद्यार्थीका विवरणहरू संस्याउनुपुर्यी भोन साहि अनुसार विवरण संस्याउन कुन विद्यार्थीने विवरणनार अध्री प्रतेको से जेने Nete School गए जिस्सान के सिंह अनुसार विवरण संस्थाउन कुन									
9	industrial and the second seco									
10	४. कुनै विद्यार्थी विवरण थप्नु परे Add Student बाट थप्ने ।									
11	4. Practical अंक राख्र Practical मा click गर्ने र सोहि अनुसार भर्द जाने । Practical बिषय नभएमा नभर्ने, भर्न पनि मिल्द्रैन ।									
12	s, Practical बाट काम सकर Theory मा click गदा Practical की डंटा save हुन्छ Theory बाट Practical मा पान त्याह न हा मजे काम प्रकारणधि प्रकार्यवार्थ Swa वर्त्त जागे विर्मयवर्षे न									
15	. त्वर गाम सामग्रा प्रस्तालाइ उद्यह गण यहा महत्तुरुद्धा : ८. विटयालयले यस अन्तार एक्सेल मा काम संकेपछि पत: आफ्नो विटयालयकोको id र पासवोई प्रयोग गरि लगित गर्ने									
14	र बायोतिर दीईएको dashboard मा click गरेर grade ८ एँक्सेल छान्ने र browse मा click गरि यो एक्सेललाई submit गर्ने । 🛛 🥇									
15										
16										
18										
19		-								
H 4	Buttons / List / Subjects / Information /									
Ready		+								
	- 🖓 Type here to search O 🖽 😁 🔜 💼 🙆 🚾 🧕 🔀 🔥 🔶 🗛 àtu 2020-02-	11 🚯								

3= माथि १ नं वाण चिन्ह भएको ठाँउमा click गरी Micro Enable गर्ने र २ नं वाण चिन्ह भएको ठाँउमा click गर्ने । त्यसपछि तलको Screen देखिन्छ ।

8	ii) · (ii ·	Ŧ				050	050003-JanataMa	ViRadhanagar-20	76-Ac	hieveme	nt-1	(2) - Microso	oft E	xcel				- 0	×
File	Ipdate Mark	ks																	×₽
Ê	- Options																		
Paste		(e p	ersonal Info	C Pra	ctical		0	Theory				Save		1	Add Stu	dent			
*											-								
		Reg ID	First Name	Last Name	Sex		Father's Name	Mother's Name		Year		Month			Day	Caste	Symbol Number	1	
lo cu	0076	0	Aayush	Khanal	Male	-	Padam Prasad Kha	Mina Devi Parajuli	2062		•	6	•	22	-	Brahmin/Chhetr	•	Not In School	
Excel	0022	4	Abishek	Niroula	Male	-	Jib Nath Niroula	Indira Niroula	2061		-	3	-	22	+	Brahmin/Chhetr	•	Not In School	
the o	0091	0	Agyaa	Mahat	Female	-	Dhruba Kumar Mał	Pushpa Mahat	2062		•	5	•	23	-	Brahmin/Chhetr	•	Not In School	
Avai	0075	9	Aman	Dhimal	Male	•	Kirtiman Dhimal	Manju Dhimal	2060		•	12	•	10	•	Janajati -	•	Not In School	
1	0020	7	Anisha	Karki	Female	-	Laxman Karki	Indra Kumari Karki	2061		-	4	-	14	-	Brahmin/Chhetr	-	Not In School	-
	0091	5	Anisha	Rajbanashi	Female	-	Dinesh Kumar Rajb	Pabitra Rajabanshi	2060		-	7	-	3	-	Janajati -	•	Not In School	
Z	0090	8	Anjali	Rajbanshi	Female	•	Amar Rajbanshi	Rukmini Rajbanshi	2061		•	1	•	1	•	Janajati -	•	Not In School	
	0091	2	Apakshya	Dahal	Female	-	Pramod Kumar Dal	Mina Dahal	2065		-	4	-	1	-	Brahmin/Chhetr	-	Not In School	
	0054	3	Aruna Kumari	Rajbanshi	Female	-	Basudev Rajbanshi	Milan Devi Rajbansl	2061		-	6	-	11	•	Janajati -	•	Not In School	
	0023	3	Bal Kumar	Bhandari	Male	-	Yadav Bhandari	Nisha Bhandari	2060		-	3	-	13	•	Brahmin/Chhetr	•	Not In School	
	0091	8	Banira	Uparkoti	Female	-	Bir Bahadur Uparko	Kabita Uparkoti	2062	!	-	1	-	21	-	Dalit ·	•	Not In School	
1×	0022	3	Bhup Raj	Rajbanshi	Male	-	Kitchinn Lal Rajbar	Janaki	2059		-	8	-	22	•	Janajati -	-	Not In School	
	0022	7	Вјауа	Mudiyari	Male	-	Pusan Mudiyari	Butel Mudhyari	2060		-	1	•	4	•	Janajati -	-	Not In School	
	0075	6	Bikram	Bhandari	Male	-	Chhatra Bhadur Bh	Devi Kumari Bhand	2059		-	3	-	7	•	Brahmin/Chhetr	-	Not In School	
	0022	1	Devi	Bishwakarma	Female	-	Birkha Bahadur Bisł	Tila Maya Bishwaka	2060		-	10	•	2	•	Dalit ·	•	Not In School	
	0091	3	Dipika	Adhikari	Female	-	Rajendra Adhikari	Urmila Adhikari	2063		-	7	•	16	•	Brahmin/Chhetr	•	Not In School	
3 v	0091	9	Eesh	Dhimal	Male	-	Ajit Dhimal	Sabita Dhimal	2062		-	9	-	8	-	Janajati -	-	Not In School	
L			1.11			.,					-			<u> </u>	•				<u> </u>
leady								-						_	_	_		100%	
	<i>Р</i> ту	/pe here t	o search		0		H C	🥫 💼	a	. 🚺	V	×					~ 🖙 🖉	^{4:34 PM} 2/11/2020	5

4= माथी देखिएको Screen मा सवै भन्दा माथी Personal Info, Practical र Theory नामका ३ वटा Radio buttonहरु छन् । सवै विद्यार्थीको विवरण जाची यदि कुनै विद्यार्थी विद्यालयमा छैन भने Not in School अगाडीको वाकसमा टिक लगाउने ।सवै ठिक भएमा Practical को button मा click गर्ने तपसिल वमोजिमको Screen देखिन्छ ।

a	te Marks												
	Options	ersonal Info	Practic	al		C Theory			Save	Add Stud	ent		
	Reg ID	First Name	Last Name	ENGLIS	I NEPALI	MATHEMATIC	SCIENCE & ENVIRONMEN	SOCIAL STD POPED	& OBT. EDUCATI	CHEALTH & PHYS ED	I(MORAL EDUCAT	I LOCAL SUB- COMPUTER	
	00760	Aayush	Khanal										
	00224	Abishek	Niroula	i –									
	00910	Agyaa	Mahat	i –									
	00759	Aman	Dhimal	Í									
	00207	Anisha	Karki										
	00915	Anisha	Rajbanashi										
	00908	Anjai	Rajbanshi										
	00912	Apakshya	Dahal										
	00543	Aruna Kumari	Rajbanshi										
	00233	Bal Kumar	Bhandari										
	00918	Banira	Uparkoti										
	00223	Bhup Raj	Rajbanshi										
	00227	Bijaya	Mudiyari										
	00756	Bikram	Bhandari										
	00221	Devi	Bishwakarma										
	00913	Dipika	Adhikari										
	00919	Eesh	Dhimal										
-													

यिनै खाली कोठाहरुमा नगरपालिकावाट जारी प्रयोगात्मक निर्देशिकामा आधारित भई विषयगत रुपमा विद्यालयले तयार गरी प्रधानाध्यापकवाट प्रमाणित गरिएको प्रयोगात्मक अंक Entry गर्ने Save गर्दै जाने। यसरी सवै विषयको प्रयोगात्मक अंक entry गरी सकेपछि Save भएको कक्षा ८ परीक्षाको Template लाइ iemis.doe.gov.np मा upload गर्ने ।



कक्षा ८ परीक्षाको Template लाइ iemis.doe.gov.np मा upload गर्ने तरीका ।

- 1= Google chrome नामक browser बाट Internet मा Log in गर्ने ।
- 2= Address bar मा iemis.doe.gov.np type गरी enter Press गर्ने ।
- 3= तपसिलको Screen देखिन्छ ।



4= नगरपालिकावाट दिइएको School id र password राखी LOG IN गर्ने । यस्तो screen देखिन्छ ।

School 2	< +	– a ×
$\leftarrow \rightarrow C$ \hat{a} iemis.doe.gov.	np/school/report/school	🕶 🏚 🎒 :
School	नोट: ठाटा अपलोठ गरिसन लाम्दा यदि Wrong Excel िभन्ने मेरोज आयो भने आफनो एक्सेल खोल्फु ≡ Logged in छ कि छैन हेन्हिला प्रस्तो अवस्थामा buttons भन्ने कोकस सरेको हुन्छ । यस्तो हुँदा buttons भन्ने कोकस मत्रवीय को फार्मार नाने आयोह गर्दना आपलोट गर्दना जान वालने हुन्छ ।	Update password?
Janata Ma Vi Radhanagar ● 050050003	Report	Username gadtoulaj@gmail.com Password ······ ·
Dashboard	Year Class	
🖾 Generate Report Card	2076 • 1-3,5,8	Update password No thanks
View Excel	Caste ECD Experience	Passwords are saved in your Google Account so you can use them on any device
Export Excels	v v	low high
🕅 Report 🗸	Gender Schooling Source	
O School Report	Disability Mother Tongue	
O Teacher Report	N/A *	Submit
O Staff Report		
O OOSC		
O PMT		
O PMT Poverty		
O PMT Student Declaration		
Change Password		
PMT Template PMT Template P Type here to search	o 🖽 🤤 📻 💼 🧕 🚥 🖏	∧ ■:

5= यो Screen देव्रेतिर सवै भन्दा माथी विद्यालयको नाम विद्यालयको id र त्यसभन्दा तल Dashboard देखिन्छ । उक्त Dashboard मा Click गर्ने निम्नानुसारको screen देखिन्छ ।

School	x +	-	٥	×
\leftrightarrow \rightarrow C $$ iemis.doe.gov	np/school/dashboard	☆		:
School	नोट: डाटा अपलोठ गरिसकन लाय्य यदि Wrong Excel िभन्ने मेसेज आयो भने आफनो एवसेल खोल्नुस, संबेभन्दा पहिले Buttons भन्ने sheet छ ≡Logged in कि जेन हेर्नुहोला, यरतो अवस्थामा buttons भन्ने sheet सरेको हुन्छ । यरतो हुँदा buttons भन्ने sheet लाई सबेभन्दा अगाठि ल्याइदिनुस, एवसेल सेभ गर्नस, अनि अपलोठ गर्नुस, डाटा अपलोठ हुन्छ ।		Log	out
Janata Mabi 050050004	Upload your Excel File			
Dashboard				
Generate Report Card	School Level IEMIS (2076)			
🖹 View Excel		•••••	····]	
Export Excels	Drag and Drop here		1	
🖹 Report 🛛 <	Choose File No file chosen	•••••		
Change Password				
PMT Template	2 STATUS			
💄 Profile	Submit			
	Copyright © All rights reserved.			
H P Type here to search	O 🖽 🤤 👼 🟦 🥘 🚾 🧿 🛛 🗠 🗠 ENG	8:12 A 2/12/20	M 020	6

6= यो Screen को वाण चिन्ह १ ले देखाएको कम्वो बक्समा click गरेर class 8 Marks 2076 छान्ने र वाण चिन्ह २ ले देखाएको choose file मा गएर तपाइले तयार पार्नु भएको Class 8 template छानेर त्यसमा डवल क्लीक गर्ना साथ माथिको screen को Choose file box को छेउमा तपाइको फायल देखाउछ । त्यस पछि submit button click गर्ने । एकै क्षण पछि successfully submitted भन्ने सूचना देख्र सकिन्छ ।

1 - 1	
चार्था	खण्ड

School को Excel मा विवरण सच्याउने तरीका

1= विद्यालयको Excel खोल्ने । यस्तो screen देखिन्छ । यसमा देखिने Tab मध्ये Student छान्ने ।

File	Home							01110 0000	220001 00	evicota auriar	v (comp	aubility Model -	MICrosoft 8	cxcei							~
		Insert	Page Lay	rout Fo	rmulas	Data Review	v View												6	a 🕜 🗖	F 23
1	Cut		Calibri	- 11	- A`	A- = = .	- % -	Wrap Tex	t		×	35		3- 3	× 💼	∑ AutoSum	1 2 T	ñ			
Paste	Copy *		BIU		3t - A	- = = =		-as Merce &	Center -	\$ - % >	*.0 *.0	Conditional For	mat Cell	Insert De	lete Format	Clear T	Sort & F	ind 8c			
	Format Pa	ainter										Formatting - as Ta	able - Styles -	-		Cocur	Filter * S	elect *			
Clip	pboard	194	-	Font		- 0	Alignmer	ht.	194	Number	- Q.	Style	s	C	ells		Editing				-
	Q18		C	f.w																	^
																					1
	-	_			-	-								-	-	-	-	-	-		-
1	C	D	E		F	G	н	1	J	K	L	м	N	0	Р	Q	R	S	Т	U	-
3																					
4				- ·			heel	1	I ER	110	1	the contact									
5				_		- <u>s</u>	chool	Leve	ei eiv	115	- A										
6				E										Current	r Reports						
/						<u> </u>						Contraction of the local division of the loc		Stuc	lents	-					
8				-										ECD/PPC	14						
9				-			-							Nursery	0						
10				-		Student		Teac	her		Physical			LKG	0						
11				_										UKG	0	· · · · ·					
12				_			-		_					KG	0						
13				_		Subjects		Set Ye	ear		Reports			Grade 1	25	· · · · ·					
14				_										Grade 2	27						
15				-		Staffs		Mis	c					Grade 3	20						
16						Starrs	_							Grade 4	27						
1/				-										Grade 5	18	<u> </u>	1				
10								Detel				2074		Grade 6	10	<u> </u>	4				
19					Churchenster	Conved	Summ	ary Detail	Dhuala	al Datalla		2076		Grade 7	24	-					
20					students	sserved	NOOFIE	achers	Physic	arbetails	IVI	scuetaiis		Grade 8	15						
21					48	24 Chaffe	Division	Details		res		162		Grade 9	11						
22					10 091	otans	Division	Details						Grade 10	0						
23					1		Ye	3		0.070				Grade 11	0						-
4 4 1+	H Butto	ons	Seneral /	Student	Tracking	Student	Marks / Te	acher Pers	onal Info	Teacher	r Educatio	nal Info 🖉 T	eacher Tea	ching Histor	у / Теа	cher Educat	tional Histor	y 🛛 🖣 🔄			
Ready																		10	y% 😑 —	0	- +
	0			la				H.	-				-	2			A 15	a =	12:37	PM	_
-	∠ Iy	pe ne	re to sea	rcn			-0	HI I		-		· · · · ·	P	1			~ 2	~~··	2020-0	02-11	(5)

2= Student click गरेपछि निम्नानुसारको Screen देखिन्छ ।



3= नया विद्यार्थी थप गर्ने भए Add मा Click गर्ने । सच्याउन पर्ने भए Edit Click गर्ने । edit मा click गरीसकेपछि खुलेको Screen मा Edit Personal detail मा click गर्ने । त्यसपछि जुन कक्षाको विद्यार्थी edit गर्ने हो सो कक्षा छानी ok गरेपछि तपसिलमा देखिए जस्तो विद्यार्थीको list आउछ । जुन विद्यार्थीको विवरण सच्याउने हो त्यसको अन्तिममा रहेको Edit मा click गरेर आवस्यक विवरण सच्याउने र Save गर्ने ।

Clipboard Q18	Edit Student				2011101011								
Q18	Reg ID First Name												
	Reg ID First Name											-	
	neg ib mochane	Last Name	Gender	Father's Name	Mother's Name	Date Of Birth(BS)	Date Of Birth(AD) Caste	Disability	ECD		_	
C	00052 Durga	Hasda	Female	Baburam	Sita	2064-10-10	24/1/2008	Dalit		No	Edit	T	
	00056 Ram	Chaudhary	Male	Raj Kumar	Sunita	25/4/2063	10/08/2006	Janajati		No	Edit		
	00067 Karuna	Chaudhary	Female	Suryanarayan	Laxmi	19/7/2063	05/11/2006	Janajati	N/A	No	Edit		
	00072 Ajina	Murmu	Female	Itawar	Sami	2063-12-06	28/9/2006	Dalit		No	Edit		
	00157 Shandya Kumari	Chaudhary	Female	Budhanarayan	Bulo	19/11/2065	2009-02-03	Janajati		Yes	Edit		
	00175 Ushika	Karki	Female	Raju	Sunita	14/4/2064	30/7/2007	Brahmin/Chhetri		Yes	Edit		
	00340 Nikesh	Khadka	Male	Chandra Bdr	Nirmala	14/10/2062	27/1/2006	Brahmin/Chhetri	N/A	No	Edit		
	00390 Laxmi	Khadka	Female	Dambar Bdr	Premkumari	16/4/2062	31/7/2005	Brahmin/Chhetri	N/A	No	Edit		
	00467 Kumari	Rishidev	Female	Chamaru	Sangita	2061-08-12	21/3/2005	Dalit	N/A	No	Edit		
	00468 Shila	Chaudhary	Female	Shyam	Laxmi	14/5/2062	30/8/2005	Janajati	N/A	No	Edit		
	00469 Roshani	Thapa	Female	Lok Bdr	Manmaya	21/7/2076	2019-07-11	Brahmin/Chhetri		No	Edit		
	00470 Umesh	Uram	Male	Hari	Ratiya	24/1/2063	2006-07-05	Janajati	N/A	No	Edit		
	00471 Bijaya	Rishidev	Male	Jamuna	Pabni	15/2/2062	28/5/2005	Dalit	N/A	No	Edit		
			1	1	1	1	1	1					

यसरी Add / Edit गरेको फाइल पुन अपलोड गर्ने । upload गर्ने तरीका चौथो खण्डको नं ६ मा उल्लेख भए अनुसार school level IEMIS छानी Upload गर्ने ।

- 4= यसरी Edit गर्दा run time error भनेर कहिले काही काममा वाधा आउछ । त्यसको मुख्य कारण computer को Date format नमिलेर हो । computer को date format m/d/yyyy मिलाए पछि यो समस्या solve हुन्छ । computer को Date format निम्नानुसार मिलाउन सकिन्छ ।
 - क . यदि window 7 चल्ने कम्प्युटर भए

Desktop Screen को तल type here to search लेखिएको ठाँउमा Date type गर्ने र enter गर्ने । देखिएको screen मा short date मा m/d/yyyyछानेपछि समस्या समाधान हुन्छ ।

- 5= यदि window 10 चल्ने कम्प्युटर भए :
 - क. Desktop Screen को तल type here to search लेखिएको ठाँउमा Date type गर्ने र enter गर्ने ।
 - ख. Date and time setting भन्ने Screen देखिन्छ । त्यसमा click गर्ने । तपसिल वमोजिमको Screen देखिन्छ ।

← Settings		- a ×
命 Home	Date & time	
Find a setting Time & Language I Date & time I Date & time I Region ∧ [#] Language	Current date and time 3:38 PM, Wednesday, February 12, 2020 Set time automatically on Set time zone automatically on Set the date and time manually.	Related settings Date, time, & regional formatting Add clocks for different time zones Have a question? Setting an alarm Setting up night light Get help
Speech	Change Synchronize your clock Last successful time synchronization: 2/11/2020 4:24:01 PM Time server: time.windows.com Sync now Time zone (UTC+05:45) Kathmandu Adjust for daylight saving time automatically	Make Windows better Give us feedback
Type here to search	o Ħ C 🛅 🛍 a 🚾 🧿 🌣	^ 🛥 🖉 नेपा 3:38 PM 🔫

ग. Related Setting भन्दा तल रहेको Date time and regional formatting मा click गर्ने । तलको जस्तो Screen

देखिन्छ ।

命 Home	Regior ^{Clock and F}	igion		×
	$\leftarrow \rightarrow \cdot$	Normal Science Action Clock and Region	V ひ Search Control Panel	Q
Find a setting	Country or	el Home		anal
Time & Language	United Sta	Date and Time Set the time and date Change the time	e zone Add clocks for different time zones	Jildi
	Windows al Network and	Security Region		
E Data 8 time	local conter	nd Sound Change date, time, or number formats		_
Date & time	Programs	1		_
Segion	Regional User Accou	nts		_
÷	Appearance	and		_
_A ≇ Language	Current Ion Personaliza	ion Project		_
	English (U Fase of Ac			_
Q Speech	Windows fc			_
	regional pre			_
				_
	Regional			_
	Select Chan			_
	time format			_
	Calendar			_
	Eirst day of			_
	Short date:			_
	Long date:			_
	Short time: 3:5	PM		
	Long time: 3:52	:35 PM		
+ Q Type here to search	0 14	a 👝 🔒 🗿 👧 🧑 😁 👼	्र 📛 🦽 नेग	л 3:55 РМ 💻

घ. यो Screen मा Region मा click गर्ने । तपसिल अनुसारको Screen देखिन्छ ।

🚾 🖬 🤊 -	υΩ·🗊 =	कक्षा ५ र कक्षा ८ को iemis मा आधारित भइ परीक्षा सम्बन्धि काम गर्न तरीका.doox11	- Microsoft Word —	□ ×
Paste	Mangal (Body	ut References Malings Review View C_11 - A* * As * As * As * As * V Image: As * As * As * Image: As * As * As * As *	Bbcc AaB AaBbCc. AaBbCcDa AaBbCcDa (Charge Garge Charge Garge Charge Charge Charge Styles - Charge Styles - Charge Styles - Charge Char	A Find ▼ *a Replace Select ▼
Clipboa	Format: English (United State	s) ~ Region	Styles 5	Editing
· 68	Language preference	δ		Â
 	Short date:	als M/d/yyyy		
-	Short time:	hrmm tt		
•	First day of week:	Sunday ~		
2	Examples Short date: Long date:	2/12/2020 Wednesday, February 12, 2020		
	Short time: Long time:	3:58:29 PM	へ Sam de 中町 355 PM 早	=
		Additional settings ок Cancel Apply	खिन्छ ।	± 0 ¥
Page: 9 of 9	Words: 1,000 🕉 Nepali		🔲 🛱 📮 🌁 🗮 160% 👄	•
ج ا	Type here to sear	ch O H C 🔜 🟦 🖲 🚾 🥥	🔅 💴 🧬 🔨 🔨 🐴 🖓 नेपा 🕫	00 PM 2/2020 😽

ङ. short date मा M/d/yyyy छानेर Ok गर्ने ।



<u>कक्षा ५ को परीक्षाको IEMIS बाट ब्यवस्थापन गर्ने तरीका</u>

1=विद्यालयको Excel खोल्ने । यस्तो screen देखिन्छ । यसमा देखिने Tab मध्ये Report मा Click गर्ने ।

E 🔒 🕤 - (C -	r - e Inser	t Page	Layout	Formulas	Data Rev	iew Vie	emis-(50050001-	devkota adhar v	[Compi	atibility Mode] - I	Microsoft E	ixcel					-	0 () - i	× 9 :
Paste Clipboard Q18	t Painter	Calibri B I	∐ - 8 Font f ~	11 A		= ≫ ■ 译 A	Wrap Wrap Merg ignment	e & Center =	\$ ~ % * Number	• 38 38 5	Conditional Form Formatting - as Tab Styles	nat Cell ble = Styles =	Insert Del	ete Format	∑ AutoSum Fill ▼ Clear ▼	Sort & F Filter * Se Editing	ind & elect *			
С С	D		E	F	G	н		J	К	L	M	N	0	Ρ	Q	R	S	т	U	
1 5 6 7				*	<u>s</u>	icho	ol Le	Rel El	<u>viis</u>	1			Current Y Stud	r Reports ents						-
0				I	Student		Т	eacher	R	hysical			ECD/PPC Nursery LKG UKG	14 0 0						
2 3 4					Subjects		Se	t Year	R	eports			KG Grade 1 Grade 2	0 25 27						
5 6 7 8					Staffs			Misc					Grade 4 Grade 5 Grade 6	20 27 18 16		1				
9 0 1				Studen 4	ts Served 184	No	Summary De of Teachers 7	rtails Phys	sical Details Yes	Mi	2076 sc Details Yes		Grade 7 Grade 8 Grade 9	24 13 11						
2 3	tons	Seperal	/ Stude	No of	f Staffs 1	Div	Yes	ersonal Inf	- Zarber	Educatio	nal Info / Te	acher Tea	Grade 10 Grade 11	0 0 (^Tex	ther Educat	ional Histor				
eady	lype he	ere to se	earch	and trocking	y Juder		o ⊟ł	e		a			S			~ ¹	100 100	ж (=) 12:37 1ЧТ 2020-0	PM 12-11	5

2= Report click गरेपछि निम्नानुसारको Screen देखिन्छ ।

	19 - (°1		Page Laugust	Formular	Data	em	is-050050006-mahe	ndra adhar v	[Compatibility Mc	de] - Microsoft	t Excel					-	
Paste	X Cut Copy V Formal Tipboard M19	t Painter	es New Roma	- 11 - A - A - t 2076	A - =	= = ≫ - = → = = it it it it Alignment	Vrap Text Aerge & Center - \$ Reports Choose Report Typ	- % »	Conditional Formatting -	Format Cell as Table - Styles -	Insert Dele	te Format	∑ AutoSum Fill ▼ Clear ▼ E	Sort & Fin Filter Sele	d & ect *		
1	A	В	с	D	E	F	Type Year		•		м	N	0	Р	Q	R	S 🛓
2 3 4							Class	•	•		3						
6 7 8							By Student By Caste		¥	Term opt	\$		Current Y Stud	r Reports ents 19			
9 10 11						Sta	By Gender By Disability		¥ ¥	2nd 3rd 4th			Nursery LKG UKG	0 0 0			
12 13 14						Su	C By Numb	т Сву	Grade C By	Both			KG Grade 1 Grade 2 Grade 3	0 29 14 22			
16 17 18						s		Ge	nerate				Grade 4 Grade 5 Grade 6	15 14 20			
19 20 21						Students Serv 473	ed No of Te	achers	s Physical Detail Yes	s Misc Y	2076 Details Yes		Grade 7 Grade 8 Grade 9	18 27 0			
Ready	But	tons Gen	eral / Stud	lent Tracki	ng / Stud	lent Marks / Teach	er Personal Info 📿	Teacher I	ducational Info	Teacher Tea	aching History	Теа	cher Educati	onal History	· I 4	6 🕞	
-	٦P	Type here	to search			0	=+ 😑 🚦	• ê	<u>a</u> 👯	🧿 E	* 😣			~ =	್	4:30 P 2/12/20	м

3= वाण चिन्हले देखाएको ठाँउमा रहेको कम्वो बक्समा क्लिक गरे पछि तलको screen देखिन्छ ।

X Cut Copy Form Clipboard	sat Painter	I U - For	- 11 - A 	· • = • • =	= + ≫ ·	rap Text erge & Center - \$	• % • 138.58	onditional Format	Cell Insert C	Relete Forma	∑ AutoSum Fill * Clear * E	Sort & Fin Filter - Sel diting	nd ða ect -		
M19	- (f.	2076		r	- Choose Report Ty	/pe								
						Type		-		_					
A	B	C	D	E	F		Teacher	-	M	N	0	P	Q	R	S
						Year	Student Details Teacher Profile								
					-		Student Marksheet			-					
						Class	Student Report Student Report (%)								
							Student Marksheet (Term)							
						By Student	Student Details (Ter	n) 🔛 🖃			C				
								Town o			Current +	r Reports			
						By Caste	· ·	[1st			Stud	in			
								2nd	E		ECD/PPC	19			
					Str	By Gender	1 2	T 3rd			LKG	0			
					Ju		1	1 4th			UKG	0			
						By Disability	1 -				KG	0			
					Su						Grade 1	29			
						C in these	C Roman	C II. Dotte			Grade 2	14			
						< any rearing	Her K. By Grade	x 109 10001			Grade 3	22			
					SL						Grade 4	15			
							Generate				Grade 5	14			
							17.05				Grade 6	20			
						Sum	mary Details		2076	_	Grade 7	18			
					Students Serve	d No of T	eachers Physic	al Details	Misc Details		Grade 8	27			
					473	1	2	Yes	Yes	-	Grade 9	0			
F H Bu	uttons Gen	eral Stud	ent Trackir	na Stud	ent Marks Teache	r Personal Info	Teacher Education	al Info Teach	er Teaching Hist	Te Te	acher Educatio	anal History		1	
													PR.(18 1000	(G) T	

4= माथि देखिएको screen मा student details मा year मा २०७७ र Class छानेर generate मा click गरेपछि छानिएको कक्षाको विद्यार्थीहरुको सवै

विद्यार्थीहरुको विवरण तपसिलमा देखाए जसरी देखिन्छ ।

Norm Norm Operational Review Weak Weak </th <th>X</th> <th>19-</th> <th>(°* - -</th> <th></th> <th></th> <th></th> <th>emis</th> <th>-050050006-m</th> <th>ahen</th> <th>ndra adhar v [Compatibility I</th> <th>Mode] - Microsoft Excel</th> <th></th> <th></th> <th></th> <th></th> <th>_</th> <th>0</th> <th>\times</th>	X	19-	(°* - -				emis	-050050006-m	ahen	ndra adhar v [Compatibility I	Mode] - Microsoft Excel					_	0	\times
None None None None None 100005 2071 Unisha Rhavas Female Janajati 1/1/2006 10 Madan Kafle Sinta Kafle 5 None 100005 2071 Unisha Rhavas Female Janajati 1/1/2006 10 Madan Kafle Sinta Kafle 5 None 100005 2071 Unisha Rhavas Female Janajati 1/1/2006 10 Madan Kafle Sinta Kafle 5 None 100005 2071 Unisha Rhavas Female Janajati 1/1/2006 10 Madan Kafle Sinta Kafle 5 None 100005 2071 Unisha Rhavas Female Janajati 1/1/2006 10 Madan Kafle Sinta Kafle 5 None 100005 2071 Unisha Rhavas Female Janajati 1/1/2006 10 Madan Kafle Sinta Kafle 5 None 100005 2071 Unisha Rhavas Female Janajati 1/1/2006 10 Madan Kafle Sinta Kafle 5 None 100005 2071 Unisha Rhavas Female Janajati 1/1/2006	File	- P	lome Insert	Page La	yout Formulas D	Data Rev	riew View									~	() — é	F 23
Prot	-	X CL	rt c	Calibri	- 11 - Δ [*] Α	- = _		ran Text				TX.	Σ AutoS	um • Arr 🏔				
Image: Tormat Pathetic B Image: Tormat Pathetic B Image: Tormat Pathetic Image: Tormat Pathetic <thimage: pathetic<="" th="" tormat=""> <thimage:< td=""><td>Crut a</td><td>Co</td><td>ру *</td><td></td><td></td><td></td><td></td><td>rop rest</td><td></td><td>11 11 1 1 1 1 1 1 1 1 1 1 1 1 1 1 1 1</td><td></td><td>Delete</td><td>Fill -</td><td>Zu UU</td><td></td><td></td><td></td><td></td></thimage:<></thimage:>	Crut a	Co	ру *					rop rest		11 11 1 1 1 1 1 1 1 1 1 1 1 1 1 1 1 1		Delete	Fill -	Zu UU				
Clipbard Fort Other Algenreit Number Styles Cells Edition A B C D E F G H I J K L M N P 1 B C D E F G H I J K L M N P Image: Clipbardi	v v	💜 Fo	rmat Painter	BIU	- <u>-</u> - A	- = =	:= :::::	erge & Center -	\$	• % • Formattin	g * as Table * Styles *	v	v Clear	Filter * Select *				
A B C D C CASE F G H I J K L M N O P C Main LOGO>> C Main LOGO> C Main LOGO C Main LO		Clipboa	rd 🕞		Font		Alignment			Number 5	Styles	Cells		Editing				
A B C D E F G H I J K L M N O P 1 1 1 J K L M N O P 1 1 1 J K L M N O P 1 1 1 J K L M N O P 2		A9		0	<i>f</i> _x 00001													~
A B C D E F G H I J K L M N O P 2																		-
A B C D E F G H I J K L M N O P 1																		-
1 <		А	B	с	D	E	F	G	н	1	J	K	L	M	N	0	Р	
2	1					<< Main				1060 >>								
3 4 1	2						_			200077								
4 5 6 7 8 8 Reg ID Year Vital Reg Id Student Name Scolars Student Name Class Attended Days Scholarship nepail English Maths So 7 7 8 10 100005 2071 Pujana Rai Female Janajati 12/1/12/066 10 Padam Kumar Chaudhary Smita Shagat 5 None 10 100015 2071 Jiwan Sardar Female Dailt 24/6/2066 10 Haru Kumar Chaudhary Sangita Rai 5 None 10 100015 2071 Jiwan Sardar 5 None 10 100015 2071 Jiwan Sardar 6 Douo15 2071 Durga Rai Femal	3																	
5 6 7	4																	
6 7 Reg ID Year Vital Reg Id Student Name Sex Caste DOB Age Father's Name Class Attended Days Scholarship nepali English Maths So 9 00001 2071 Sunita Kafle Female Janjati 12/11/2066 10 Madan Kafle Sirjana Kafle S None 10 00005 2071 Unisha Kharka Female Janjati 12/11/2066 10 Padam Kumar Rai Dhrub Rai 5 None 10 00005 2071 Unisha Kharkas Female Janjati 12/11/2066 10 Jakam Kumar Rai Dhrub Rai 5 None 10 10 00013 2071 Gunjan Bhagat Female Janjati 12/12/2066 10 Jiwan Bhagat Sarita Bhagat 5 None 13 00013 2071 Jiwan Sardar Female Janjati 12/12/2066 10 Jiwan Sardar Bilkani Sardar 5 None 14 00015 2071 Jiwan Sardar Mala Dait 26/6/2065 11 Kumar Kardar 5 None	5																	- 1
7 8 Reg ID Year Vital Reg Id Student Name Sex Caste DOB Age Father's Name Mother's Name Class Attended Days Scholarship nepali English Maths So 9 00001 2071 Sunita Kafle Female Brahmin/Chheri 13/12/2066 10 Madan Kafle Sirjana Kafle 5 None 10 100005 2071 Pujana Rai Female Janajati 12/11/2066 10 Pudam Kamar Rai Purub Rai 5 None 11 100006 2071 Unisha Khawas Female Janajati 12/1/2066 10 Iwan Bhagat Sarita Bhagat 5 None 11 20/1/2066 10 Haru Kumar Rai Dasari Khawas 5 None 11 20/0/2012 2071 Sarita Bhagat 5 None 11 20/0/2012 2071 Jiwan Sardar Female Janajati 12/2/2065 11 Kumar Rai Sarita Bhagat 5 None 11 20/2/2013 Jiwan Sardar 5 None 11 20/2/2013 20/2/2013 Jiwan Sardar 15 20/2/2013 Jiwan Sa	6																_	- 11
8 Reg ID Year Vital keg Id State Kada Disk Class Interaction Interaction <thinteraction< th=""> <thinteraction< th=""> <th< td=""><td>7</td><td>10</td><td>v</td><td></td><td></td><td>0</td><td></td><td>0.00</td><td></td><td>E .1 . 1 . N</td><td></td><td>C1</td><td></td><td></td><td>11</td><td>F F F</td><td></td><td>- 1</td></th<></thinteraction<></thinteraction<>	7	10	v			0		0.00		E .1 . 1 . N		C 1			11	F F F		- 1
9 Outon 2011 Sunita Name Female Brainin/Linner 13/12/2009 10 Maan Kaine 5 None 10 00005 2071 Pujana Rai Female Janajati 12/11/206 10 Padam Kumar Rai Disala Kaine 5 None 10 00005 2071 Unisha Khawas Female Janajati 13/5/2065 11 Baburam Kahwas Dasani Khawas 5 None 10 12 00003 2071 Gunjan Bhagat Female Janajati 12/12/2066 10 Hawa Khagat Sariat Bhagat 5 None 10 12 00013 2071 Asmita Chaudhary Female Janajati 12/2/2066 10 Hawa Kmaar Chaudhary 5 None 10 14 0015 2071 Jiwas Asrafar Female Janajati 12/2/2066 11 Kumar Sardar Ein Devisardar 5 None 10 15 00021 2071 Jiwas Asrafar Female Janajati 15/2/2065 11 Kumar Sardar Ein Devisardar 5 None 10 10 10 10 10 10 <td>0 0</td> <td>eg ID</td> <td>rear vital K</td> <td></td> <td>tudent Name</td> <td>Sex</td> <td>Caste</td> <td>12/12/2066</td> <td>Age</td> <td>Pather's Name</td> <td>Cisiona Kafla</td> <td>Class</td> <td>Attended Days</td> <td>Scholarship</td> <td>nepaii</td> <td>English</td> <td>viaths 5</td> <td></td>	0 0	eg ID	rear vital K		tudent Name	Sex	Caste	12/12/2066	Age	Pather's Name	Cisiona Kafla	Class	Attended Days	Scholarship	nepaii	English	viaths 5	
10 00005 2071 Pulaita kai Perinde Janjati 13/5/2005 11 Baburan Kahwas 5 None 12 00008 2071 Gunjan Bhagat Female Dalit 26/1/2006 10 Hanyas 5 None 1 12 00008 2071 Gunjan Bhagat Female Dalit 26/1/2006 10 Haru Kuma Rhawas Sarita Bhagat 5 None 1 <td< td=""><td>10 0</td><td>0001</td><td>2071</td><td>3</td><td>unita Karle</td><td>Female</td><td>Branmin/Cnnetri</td><td>13/12/2066</td><td>10</td><td>Radam Kumar Rai</td><td>Dhruh Rai</td><td>с с</td><td></td><td>None</td><td></td><td></td><td></td><td>- 1</td></td<>	10 0	0001	2071	3	unita Karle	Female	Branmin/Cnnetri	13/12/2066	10	Radam Kumar Rai	Dhruh Rai	с с		None				- 1
10 00008 2071 Ohnaha Nataras Female Dalit 26/1/2005 11 Double Dalit Sarata Bhagat 5 None 13 00013 2071 Asmita Chaudhary Female Janajati 17/2006 10 Haru Kumar Chaudhary Samghana Chaudhary S None 13 00013 2071 Jiniya Bhagat Female Dalit 26/6/2065 11 Kumar Chaudhary Samghana Chaudhary S None 15 00021 2071 Jiwan Sardar Female Dalit 26/6/2065 11 Kumar Sardar Bilkani Sardar 5 None 16 00024 2071 Durga Rai Female Janajati 15/2/2065 11 Sukar Rai Sangita Rai 5 None 16 00024 2073 Kalpana Khawas Female Janajati 15/2/2065 11 Sukar Rai Sangita Rai 5 None 19 00374 2073 Aslpana Khawas Female Janajati 12/8/2065 10 Grelal Khawas Sangita Rai 5 None 19 00374 2073 Aslpana Khawas Female Janajati 12/7/2005 11 Udim Bdr Rai Manisha Rai 5 None 10 0045 2075 Bijaya Sonar Male Dalit 6/5/2065	11 0	0005	2071	P	ujana Kai Inisha Khawas	Female	Janajati	12/11/2000	11	Rahuram Kahwas	Dasani Khawas	5		None				-
a ocos b/2 durijan bragat i cinate banjati 1/2/2006 10 Haru Kumar Chaudhary Samghana Chaudhary 5 None 1 10 0013 2071 Asmita Chaudhary Female Janjati 1/2/2006 10 Haru Kumar Chaudhary Samghana Chaudhary 5 None 1 10 0015 2071 Diviya Sardar Male Dalit 24/6/2064 12 Rajin Sardar Bhikani Sardar 5 None 1 10 0021 2071 Durga Rai Female Janjati 15/2/2005 11 Kumar Sardar Uila Devi Sardar 5 None 1 10 0022 2071 Durga Rai Female Janjati 15/2/2005 11 Kumar Sardar Uila Devi Sardar 5 None 1 10 0023 2073 Apsara Khawas Female Janjati 15/2/2005 11 Gorelal Khawas Dulari Khawas 5 None 1 10 0024 2073 Apsara Khawas Female Janjati 12/8/2005 11 Gorelal Khawas Dulari Khawas 5 None 1 10 00374 2074 984244854 Saena Rai Female Janjati 12/8/2005 11 Gorelal Khawas Dulari Khawas 5 None 1 10 00374 2075 Bijaya Sonar Male Dalit 5/7/2070 6 F F F S Disabled 1 21 00465 2076 Susil Sardar Male Dalit 5/7/2070 6 F F F S Disabled 1 14 0045 2076 Prengka Bk Female Dalit 5/7/2070 6 F F F S Disabled 1 14 0045 2076 Drengka K Female Dalit 5/7/2070 6 F F F S Disabled 1 14 0 Prengka Bk Female Dalit 5/7/2070 6 F F F S Disabled 1 14 0 Prengka Bk Female Dalit 5/7/2070 6 F F F S Disabled 1 14 0 Prengka Bk Female Dalit 5/7/2070 6 F F F S Disabled 1 14 0 Prengka Bk Female Dalit 5/7/2070 6 F F F S Disabled 1 14 0 Prengka Bk Female Dalit 5/7/2070 6 F F F S Disabled 1 14 0 Prengka Bk Female Dalit 5/7/2070 6 F F F S Disabled 1 14 0 Prengka Bk Female Dalit 5/7/2070 6 F F F S Disabled 1 14 0 Prengka Bk Female Dalit 5/7/2070 6 F F F S Disabled 1 14 0 Prengka Bk Female Dalit 5/7/2070 6 F F F S Disabled 1 14 0 Prengka Bk Female Dalit 5/7/2070 6 F F F S Disabled 1 14 0 Prengka Bk Female Dalit 5/7/2070 6 F F F S Disabled 1 14 0 Prengka Bk Female Dalit 5/7/2070 6 F F F S Disabled 1 14 0 Prengka Bk Female Dalit 5/7/2070 6 F F F S Disabled 1 14 0 Prengka Bk Female Dalit 5/7/2070 6 F F F S Disabled 1 14 0 Prengka Bk Female Dalit 5/7/2070 6 F F F S Disabled 1 14 0 Prengka Bk Female Dalit 5/7/2070 6 F F F S Disabled 1 14 0 Prengka Bk Female Dalit 5/7/2070 6	12 0	0000	2071	6	iunian Bhagat	Female	Dalit	26/1/2066	10	liwan Bhagat	Sarita Rhagat	5		None				- 1
14 00015 2071 Diviya Saradam Female Dalit 24/6/2064 12 Rajin Saradam Bhikani Sardar 5 None 15 00021 2071 Jiwan Sardar Male Dalit 24/6/2064 12 Rajin Saradar Bhikani Sardar 5 None 16 00024 2071 Durga Rai Female Janajati 15/2/2065 11 Sukra Rai Sangita Rai 5 None 17 00285 2073 Kalpana Khawas Female Janajati 5/3/2066 10 Hemlal Khawas Kabita Khawas 5 None 18 00287 2073 Apsara Khawas Female Janajati 12/8/2065 11 Orelal Khawas Kabita Khawas 5 None 19 00374 2074 984243484 Saena Rai Female Janajati 12/8/2065 11 Udim Bdr Rai Manisha Rai 5 None 20 00431 2075 Bijaya Sonar Male Dalit 6/5/2065 11 Udim Bdr Rai Manisha Rai 5 None 21 00465 2076 Susil Sardar Male Dalit 5/7/2070 6 F F F S Disabled 22 00465 2076 Susil Sardar Male Dalit 5/7/2070 6 F F F S Disabled 14 \ \ \ \ Teacher Income / Teacher Training Info / Physical Details / Subjects Division / Term Weight / Information / Miscellaneous / Staff EULA / Sheet1 Student Repo \ *	13 0	0013	2071	4	smita Chaudhary	Female	lanaiati	1/2/2066	10	Haru Kumar Chaudhary	Samphana Chaudhary	5		None				
15 00021 2071 Jiwan Sardar Male Dalit 26/6/2065 11 Kumar Sardar Lila Devi Sardar 5 None Female Janajati 15/2/2065 11 Skura Rai Sangita Rai 5 None 10024 2071 Durga Rai Female Janajati 15/2/2065 11 Skura Rai Sangita Rai 5 None 100287 2073 Kalpana Khawas Female Janajati 12/8/2065 10 Hemlal Khawas Kabita Khawas 5 None 18 00287 2073 Apsara Khawas Female Janajati 12/8/2065 11 Gorlal Khawas Dulari Khawas 5 None 19 00374 2074 9842434854 Saena Rai Female Janajati 12/8/2065 11 Gorlal Khawas Dulari Khawas 5 None 19 00374 2074 9842434854 Saena Rai Female Janajati 16/7/2065 11 Udim Bdr Rai Manisha Rai 5 None 19 00374 2075 Bijaya Sonar Male Dalit 6/5/2065 11 X Sonar Y Sonar 5 None 12 00465 2076 Susil Sardar Male Dalit 5/7/2070 6 F F F S Disabled 22 00466 2076 Prengka Bk Female Dalit 6/6/2070 6 F F F S Girls from Karnali 1 1 Korlar V Sonar 5 None 12 00465 2076 Susil Sardar Male Dalit 5/7/2070 6 F F F S Disabled 14 K 4/2 PM Female Dalit 6/6/2070 6 F F F S Disabled 14 K 4/2 PM Female Dalit 5/7/2070 6 F F F S Disabled 14 K 4/2 PM Female Dalit 5/7/2070 6 F F F S S Girls from Karnali 14 K + X / Teacher Income / Teacher Training Info / Physical Details / Subjects / Division / Term Weight / Information / Miscellaneous / Staff / EULA / Sheet1 Student Report 4/47 PM Female Dalit 4/2 PM	14 0	0015	2071	D	iviva Sardar	Female	Dalit	24/6/2064	12	Raiin Sardar	Bhikani Sardar	5		None				
16 00024 2071 Durga Rai Female Janajati 15/2/2065 11 Skra Rai Sangita Rai 5 None 17 00285 2073 Kalpana Khawas Female Janajati 15/3/2066 10 Hemlal Khawas Kabita Khawas 5 None 18 00287 2073 Kalpana Khawas Female Janajati 12/8/2065 11 Gorelal Khawas Kabita Khawas 5 None 1 19 00374 2074 984243485 Sena Rai Female Janajati 12/8/2065 11 Gorelal Khawas Dulari Khawas 5 None 1 20 00431 2075 Bijaya Sonar Male Dalit 6/5/7/2076 11 Wim Bdr Rai Manisha Rai 5 None 1 20 00451 2076 Suili Sardar Male Dalit 5/7/2076 F F 5 Disabled 1 1 2 0466 2076 Prengka Bk Female Dalit 6/6/2076 F F 5 Disabled 1 1 1 1 1 1 1 1 1 1 <td< td=""><td>15 0</td><td>0021</td><td>2071</td><td>Ji</td><td>wan Sardar</td><td>Male</td><td>Dalit</td><td>26/6/2065</td><td>11</td><td>Kumar Sardar</td><td>Lila Devi Sardar</td><td>5</td><td></td><td>None</td><td></td><td></td><td></td><td></td></td<>	15 0	0021	2071	Ji	wan Sardar	Male	Dalit	26/6/2065	11	Kumar Sardar	Lila Devi Sardar	5		None				
17 00285 2073 Kalpana Khawas Female Janajati 5/3/2066 10 Hemlal Khawas Kabita Khawas 5 None 18 00287 2073 Apsara Khawas Female Janajati 12/8/2065 11 0forela Khawas Dulari Khawas 5 None 19 00374 2074 984243454 Saena Rai Female Janajati 12/8/2065 11 Udim Bdr Rai Manisha Rai 5 None 20 00431 2075 Bijaya Sonar Male Dalit 6/5/2065 11 Udim Bdr Rai Manisha Rai 5 None 21 00465 2076 Susil Sardar Male Dalit 5/7/2070 6 F F F S Disabled 22 00465 2076 Susil Sardar Male Dalit 5/7/2070 6 F F F S Disabled 22 00465 2076 Prengka Bk Female Dalit 6/6/2070 6 F F F S Disabled 14 4 × N / Teacher Income / Teacher Training Info / Physical Details / Subjects / Division / Term Weight / Information / Miscellaneous / Staff / EULA / Sheet1 Student Repo 4 * Physical Details / Physical Details / Subjects / Division / Term Weight / Information / Miscellaneous / Staff / EULA / Sheet1 Student Repo 4 * / Physical Details / Physical Details / Physical Details / Division / Term Weight / Information / Miscellaneous / Staff / EULA / Sheet1 / Information / Miscellaneous / Staff / EULA / Sheet1 / Information / Miscellaneous / Staff / EULA / Sheet1 / Information / Miscellaneous / Staff / EULA / Sheet1 / Information / Miscellaneous / Staff / EULA / Sheet1 / Information / Miscellaneous / Staff / EULA / Sheet1 / Information / Miscellaneous / Staff / EULA / Sheet1 / Information / Miscellaneous / Staff / EULA / Sheet1 / Information / Miscellaneous / Staff / EULA / Sheet1 / Information / Miscellaneous / Staff / EULA / Sheet1 / Information / Miscellaneous / Staff / EULA / Sheet1 / Information / Infor	16 0	0024	2071	D	urga Rai	Female	Janajati	15/2/2065	11	Sukra Rai	Sangita Rai	5		None				
18 00287 2073 Apsara Khawas Female Janjati 12/8/2065 11 Orelal Khawas 5 None 19 00374 2074 9842434854 Seana Rai Female Janjati 16/7/2065 11 Udin Bdr Rai Mainisha Rai 5 None 1 19 00374 2074 9842434854 Seana Rai Female Janjati 16/7/2065 11 Mainisha Rai 5 None 1 20 0431 2075 Bijaya Sonar Male Dalit 6/5/2065 11 X Sonar 5 None 1 1 21 04055 2076 Suili Sardar Male Dalit 5/7/2070 6 F F 5 Disabled 1 1 20 0465 2076 Prengka BA Female Dalit 6/6/2070 6 F F 5 Disabled 1	17 0	0285	2073	к	alpana Khawas	Female	Janajati	5/3/2066	10	Hemlal Khawas	Kabita Khawas	5		None				
19 00374 2074 9842434854 Saena Rai Female Janajati 16/7/2065 11 Udim Bdr Rai Mainsha Rai 5 None 20 00431 2075 Bijaya Sonar Male Dalit 6/5/2065 11 Visionar 5 None 20 00431 2075 Bijaya Sonar Male Dalit 6/5/2055 11 Visionar 5 None 20 00465 2076 Susil Sardar Male Dalit 5/7/2070 6 F F 5 Disabled 22 00466 2076 Prengka Bk Female Dalit 6/6/2070 6 F F 5 Girls from Karnali V 14 + N / Teacher Income / Teacher Training Info / Physical Details / Subjects Division / Term Weight / Information / Miscellaneous / Staff / EULA / Sheet1 Student Repo / Physical Details / Physical	18 0	0287	2073	A	psara Khawas	Female	Janajati	12/8/2065	11	Gorelal Khawas	Dulari Khawas	5		None				
20 00431 2075 Bijaya Sonar Male Dalit 6/5/2065 11 X Sonar Y Sonar 5 None 21 00465 2076 Susil Sardar Male Dalit 5/7/2070 6 F F 5 Disabled 22 00465 2076 Susil Sardar Male Dalit 5/7/2070 6 F F 5 Disabled F 22 00465 2076 Prengka Bk Female Dalit 6/6/2070 6 F F 5 Girls from Karnali F K ← N / Teacher Income / Teacher Training Info / Physical Details Subjects Division Term Weight Information Miscellaneous Staff EULA Sheet1 Student Repo• •	19 0	0374	2074 98424	34854 S	aena Rai	Female	Janajati	16/7/2065	11	Udim Bdr Rai	Manisha Rai	5		None				
21 00465 2076 Susi Sardar Male Dalit 5/7/2070 6 F F F 5 Disabled 22 00466 2076 Prengka Bk Female Dalit 6/6/2070 6 F F 5 Girls from Karnali 4 4 + H Teacher Income Teacher Training Info / Physical Details / Subjects / Division / Term Weight / Information / Miscellaneous / Staff / EULA / Sheet1 Student Report 4 * + + + Teacher Income / Teacher Training Info / Physical Details / Subjects / Division / Term Weight / Information / Miscellaneous / Staff / EULA / Sheet1 Student Report 4 * + + + / Teacher Income / Teacher Training Info / Physical Details / Subjects / Division / Term Weight / Information / Miscellaneous / Staff / EULA / Sheet1 Student Report 4 * + + + / Teacher Income / Teacher Training Info / Physical Details / Subjects / Division / Term Weight / Information / Miscellaneous / Staff / EULA / Sheet1 Student Report 4 * + + / Teacher Income / Teacher Training Info / Physical Details / Subjects / Division / Term Weight / Information / Miscellaneous / Staff / EULA / Sheet1 Student Report 4 * + + / Teacher Income / Teacher / Teacher / Teacher /	20 0	0431	2075	B	ijaya Sonar	Male	Dalit	6/5/2065	11	X Sonar	Y Sonar	5		None				
22 00466 2076 Prengka Bk Female Dalit 6/6/2070 6 F F F 5 Girls from Karnali	21 0	0465	2076	S	usil Sardar	Male	Dalit	5/7/2070	6	F	F	5		Disabled				
K ↔ K / Teacher Income / Teacher Training Info / Physical Details / Subjects / Division / Term Weight / Information / Miscellaneous / Staff / EULA / Sheet1 Student Repo (22 0	0466	2076	P	rengka Bk	Female	Dalit	6/6/2070	6	F	F	5		Girls from Karnali				-
	H 4	N	Teacher In	icome /	Teacher Training I	info / F	hysical Details / S	ubjects / Divis	sion	/ Term Weight / Inform	ation / Miscellaneous /	Staff /	EULA Sheet1	Student Repo			>	
💻 O turpe here to coarch O til O 🚞 🏫 🚔 a 🕅 O 📚 📧 🔗 👘 447 PM 民	Ready						_								100% (-	U	(+)
		۶	Type her	re to sea	arch		0	11		a 💼 🖪 🕅	7 💿 📪 👔	K-		^ 🗖 d	- नेपा	4:47 F	M 🐙	

5= यसरी देखिएको विद्यार्थी विवरण copy गरेर कुनै पनि excel file मा paste गर्न सकिन्छ IPaste गरिएको Excel लाई आवश्यकता अनुसार मिलाउन सकिन्छ अर्थात Edit गर्न सकिन्छ ।

<mark>छैटौँ खण्ड</mark>

<u>विवरण copy गरेर कुनै पनि excel file मा paste गरिएको File बाट कक्षा ५ को परीक्षाको समष्टिगत वनाउने तरीका</u>

- 1= Excel file बाट year, vital Reg Id, Sex, caste जस्ता आवश्यक नपर्ने कोलम delete गर्ने ।
- 2= यसरी delete गरी सकेपछि निम्नानुसारको excel file बाकी रहन्छ ।

📧 🔚 🕈 File	• 🕅 - 🛛 🕶 Home Insert Page Layout	Formulas D	ata	Review View	New Microsoft Excel Worksh	eet (2) - Microsoft	Excel					-	□ × 3 - ₽ ¤
From F	om From From Other Existing	g Refresh	Conn Prope	ections 2 2 2 2 2 2 2 2 2 2 2 2 2 2 2 2 2 2 2	lear capply Text to Remove dvanced Columns Duplicates 1	Data Consolida	ate Wha	at-If Gro	up Ungro	eup Subtotal	now Detail ide Detail		
Access v	Get External Data	Conn	ection	s Sort & Filter	Columns Duplicates	Data Tools	Analy	/515 -		Outline			
	317 - fr												^
													-
4	P	6	D	r	r	C C				V		64	-
1	в	C	U	E	r	6	п		1	ĸ	L	IVI	-
2													
3													
4													
5													
6													
7												Total	
8 Reg	D Student Name	DOB	Age	Father's Name	Mother's Name	Attended Days	Nepali	English	Maths	Social Studies	Creative Arts	Science and Environme	ent Health
9 0058	5 Bandana Rai	11/11/2065	11	Mohan Sign Rai	Gita Rai								-
10 0058	6 Anisha Sarki	7/1/2067	9	Machindra Sarki	Indra Sari								
11 0058	8 Preyam Tamli	4/3/2064	12	Khir Bahadur Tamli									
12 0059	1 Sandhya Limbu	9/1/2061	15	Samser Limbu	Hemkala Rai								
13 0076	5 Rohit Dhmal	2/1/2066	10	Dilkumar Dhimal	Santi Dhimal								
14 0076	6 Diya Khadka	18/8/2065	11	Bhupal Khadka	Uma Khadka								
15 0092	3 Bipasha B K	2/2/2068	8	Yy	Xx								
16 0094	O Ujal Rai	15/4/2066	10	Mohan Kumar Rai	Sabita Rai								
17 0094	1 Ajaya Gurung	15/10/2067	9	Bhola Man Gurung	Dipa Gurung								
18 009	2 Renu Achami	14/8/2064	12	Lila Bd Sarki	Indira Achami								
19 009	3 Laxman Sunar	2/12/2065	11	Chanak Bd Khati Sunar	Dil Kumari Khati Sunar								
20 011	2 Hom Bahadur B K	3/9/2067	9	Xxx	Үуу								
21 0110	5 Sachin Rai	20/10/2066	10	Hem Kumar Rai	Devika Rai								
22 0129	0 Lok Bahadur Bishokarma	1/11/2064	12	Dhanbhadur Bishowkarma	Binu Bisowkarma								
4 4 1	Sheet1 /												
Ready								_	_				U (+
-	$\mathcal P$ Type here to search			O III	😑 🧮 💼	<u>a</u> ₩	9	*			^	💷 🖉 नैपा 7:52 2/13/3	AM 2020 🐻

3= यो excel लाई आवश्यक परिमार्जन गरी निम्नानुसारको excel format वनाउने ।

File File From Fro Access We	Home Insert Page Layout	Formulas Da	ita Conne Prope Edit L	Review View ections erties inks L Z Z	New Mic	rosoft Excel	Worksh	eet (2) -	Microsoft	t Excel	Group Ungroup Subtot	우클 Show Detail '''플 Hide Detail			-	0 × 0 - 7
	Get External Data	Conne	ections	s Sort	8: Filter			Data Too	s		Outline	6				
K	9 • (* <i>f</i> r															
A	В	С	D	E	F	G	Н	T	J	K	L	M	HN	НО	HP	-
1																
2																
3																
4			_					-			Total					
5 Reg ID	Student Name	DOB	Age	Father's Name	Mother's Nam	Attended	Nenali	English	Maths	Sost & cre	ativeSci Env and HPE	local sub:				
6 00585	Bandana Rai	11/11/2065	11	Mohan Sign Rai	Gita Rai	Duys	ricpun	Linghisti	macino	JUSECALIC	divisentine and the	local sub				
7 00586	Anisha Sarki	7/1/2067	9	Machindra Sarki	Indra Sari											
8 00588	Preyam Tamli	4/3/2064	12	Khir Bahadur Tamli												
9 00591	Sandhya Limbu	9/1/2061	15	Samser Limbu	Hemkala Rai											
0 00765	Rohit Dhmal	2/1/2066	10	Dilkumar Dhimal	Santi Dhimal											
1 00766	Diya Khadka	18/8/2065	11	Bhupal Khadka	Uma Khadka											
2 00923	Bipasha B K	2/2/2068	8	Yy	Xx											
3 00940	Ujal Rai	15/4/2066	10	Mohan Kumar Rai	Sabita Rai											
4 00941	Ajaya Gurung	15/10/2067	9	Bhola Man Gurung	Dipa Gurung											
5 00942	Renu Achami	14/8/2064	12	Lila Bd Sarki	Indira Achami											
6 00943	Laxman Sunar	2/12/2065	11	Chanak Bd Khati Su	Dil Kumari Kha	ti Sunar										
7 01122	Hom Bahadur B K	3/9/2067	9	Ххх	Үуу											
18 01165	Sachin Rai	20/10/2066	10	Hem Kumar Rai	Devika Rai											
9 01290	Lok Bahadur Bishokarma	1/11/2064	12	Dhanbhadur Bisho	Binu Bisowkarr	ma										
0 01317	Sabina Khadka	15/7/2064	12	Khadka Bahadur Kh	Shusila Khadka	1										
01318	Nisma Limbu	1/9/2065	11	Mankumar Limbu	Nisha Limbu											
	Sheet1 🚱											11		-		•
Ready														100	96 🕞 🚽	-0-0
	O Type here to search			0	8 2	-	<u>-</u>	a	W	6 8	2		-	A.	ENG 8:1	2 AM

4= माथीको खाकाको excel बनिसकेपछि विद्यार्थीको नामलाई Alphabetic order मा मिलाउने IAlphabetic order मा मिलाउन Data menu मा click गर्ने त्यसपछि short मा click गर्ने एउटा dialogue box देखिन्छ । त्यो box मा short by मा click गरी विद्यार्थीको नाम रहेको column मा क्रस र विद्यार्थीको नाम भएको column छानेर ok गरेपछि सवै विद्यार्थीको नाम Alphabetic order मा आउछ ।

Image: Section of the section of t												X 2			
Fi	om From cess Web	From From Other Text Sources * Get External Data	Refresh All + conne	Connections Properties Edit Links ctions	Ž↓ ŽŽ Z↓ Sort Sort	Filter	Text to Ren Columns Dupl	nove Data icates Validation Data Tool	Consolidat s	e What-If Analysis *	Group Ungroup S	utline	v Detail Detail rs		
													4 4 4		
	A	В	С	Sort		1.00			1		2	×	N	0	P 🛓
1	Tanan			Jon (a)							× 9	Total		_	
2	00941	Ajaya Gurung	Add Level	X Delete Level	Copy Level		tions] My data has <u>h</u> ea	ders		_			
3	00586	J586 Anisha Sarki Female 7/				lumn Sort On Order									
4	01322	Bhawana Khawash	Female	Sort	by Colum	Column B Values V A to Z V									
6	00923	Binasha B.K	Female	2/											
7	00766	Diva Khadka	Female	18/8											
8	01122	Hom Bahadur B K	Male	3/											
9	00943	Laxman Sunar	Male	2/1											
10	01290	Lok Bahadur Bishokarma	Female	1/1											
11	01319	Manjila Tamang	Female	7/											
17	01318	Nisma Limbu													
13	01323	01323 Phurba Sange Sherpa Female 15/1			OK Cancel										
14	00588	Preyam Tamli	Male	4/3/206	4 12	Khir Bahadur	Tamli	5				-			
15	01321	Priti Angdengbe	Female	5/4/206	8 8	Krishna Ar Ta	rakuma	5							
16	00942	Renu Achami	Female	14/8/2064	12	Lila Bd Sar Ind	dira Ach	5							
17	00765	Rohit Dhmal	Male	2/1/206	6 10	Dilkumar ISa	nti Dhin	5							
18	01317	Sabina Khadka	Female	15/7/2064	12	Khadka BaSh	usila Kh	5							
19	01165	Sachin Rai	Male	20/10/206	6 10	Hem Kum: De	vika Rai	5							
20	00591	Sandhya Limbu	Female	9/1/206	1 15	Samser Lir He	mkala F	5							
21	01320	Sharmila Bishwokarma	Female	1/9/206	5 11	MuktinathJar	nuka Bis	5		-					
22	Reg ID	Student Name	Sex	DOB	Age	Father's N Me	other's I Class	Attended	i Nep	Eng	Maths	SOST & CREA	. ARTS SCI.ENV&HP	PE LOCAL SUB:	
Re		Sneet1 / Sneet2 / Sheet3 /	2/5											1 100%	
Re	auy	24												100%	
	۲ 🗄	D Type here to search			0	H C		a	W	× 0			^ ∎ a	ॐ नेपा 12:5: 2/13/	2020

विद्यार्थीको नाम तल देखाए अनुसार Alphabetic order मा आउछ ।

X		• (* - •					Во	ook2 - Micr	osoft Exce								×
F	rom Fro ccess We	mome insert Page Layout ro mome from Other be Text Sources - Get External Data	Refresh All - Conn	Connections Properties Edit Links Actions	Sort	Filter Adva	ply Text to Column	Remove ns Duplicates	Data Validation • Data Tool	Consolidate	What-If Analysis *	Group Ungrou	P Show Deta P Hide Detai p Subtotal	il I			p 🕰
		B	C	D	F	F	6	н	I.	1	K	Ĩ	М	N	0	P	-
1		5		0	-		0				K		Total				-
2	00941	Aiava Gurung	Male	15/10/2067	9	Bhola Mar	Dipa Guru	5					locar				-
3	00586	Anisha Sarki	Female	7/1/2067	9	Machindra	Indra Sari	5	2		-		-	-			
4	00585	Bandana Rai	Female	11/11/2065	11	Mohan Sig	Gita Rai	5									
5	01322	Bhawana Khawash	Female	8/4/2066	10	Hiralal Kha	Sita Khawa	5									
6	00923	Bipasha B K	Female	2/2/2068	8	Sort							7 ×				
7	00766	Diya Khadka	Female	18/8/2065	11	3010							. ^				
8	01122	Hom Bahadur B K	Male	3/9/2067	9	Add Level	X Delete Le	evel 🔄	opy Level	- V	Options		My data has headers				
9	00943	Laxman Sunar	Male	2/12/2065	11	Column		Co	t 0a	I control in control in		Order					
1	0 01290	Lok Bahadur Bishokarma	Female	1/11/2064	12	Sort by Colum	n B	V Va	lues		~	A to 7	~				
1	1 01319	Manjila Tamang	Female	7/8/2064	12	colum			ides -			N to L					+
1	2 01318	Nisma Limbu	Female	1/9/2065	11												
1	3 01323	Phurba Sange Sherpa	Female	15/12/2063	13												
1	4 00588	8 Preyam Tamli	Male	4/3/2064	12												
1	5 01321	Priti Angdengbe	Female	5/4/2068	8												
1	6 00942	Renu Achami	Female	14/8/2064	12												
1	7 00765	Rohit Dhmal	Male	2/1/2066	10												
1	8 01317	Sabina Khadka	Female	15/7/2064	12							Ok	Cancel				
1	9 01165	Sachin Rai	Male	20/10/2066	10												
2	0 00591	Sandhya Limbu	Female	9/1/2061	. 15	Samser Lir	Hemkala F	5									
2	1 01320) Sharmila Bishwokarma	Female	1/9/2065	11	Muktinath	Januka Bis	5									
2	2 Reg II	O Student Name	Sex	DOB	Age	Father's N	Mother's I	Class	Attended	Nep	Eng	Maths	SOST & CREA. AR	TS SCI.ENV&HP	E LOCAL SUB	:	•
14	4 1 1	Sheet1 / Sheet2 / Sheet3 ?	1/								•	н			-	•	
Re	eady		_		_					_	_				100% (Ų	-(+)
					0	di 🤅		Ê	a	W	s (^ ≌⊡ ∂	े नेपा ^{1:3} 2/1	ю РМ 3/2020 🗧	7

यस्तो excel का विद्यार्थीको नाम अगाडी एउटा column थपेर विद्यार्थीको Symbol number राख्ने ठाँउ थप गर्ने र त्यहाँ Symbol number राख्ने । जस्तै :

🖾 🔄 🕐 - (** - 🖛 Book2 - Microsoft Excel — 🗇												o ×			
Fi	le Hor	me Insert	Page Layout Formulas Data	Review	View										a 🕜 🗆 🔐 🏼
Past	Cut Copy e Vie Clipboard	Calif at Painter	bri v 11 v A* A* I ∐ v ⊞ v ∆ v A v Font G	= = <mark>=</mark>	♥ ▼ Wr I I I I I I I I I I I I I I I I I I I	ap Text rge & Cente	General • • • • • • • • • • • • • • • • • • •	Conditiona Formatting	I Format • as Table • S Styles	Cell tyles •	Insert Delete F	ormat 2	AutoSum * 2007 AutoSum * Clear * Sort & Find & Find & Find & Find & Editing		
	L13	• (*	f _x											,	^
															*
	Α	В	С	D	E	F	G H	1	J	K	L	M	N	0	P
1							बेलवारी नगर	पालिका							
2	_					आधार	भूत शिक्षा परीक्षा कक्षा अ	। समष्ठिव	गत फारम	୧୦७६					
3	विद्यालय	को नाम				कोड न	i								
4	Reg ID		Student Name	Sex	DOB	Age	Father's N Mother's I	Class	Attendend	Nep	Eng	Maths	SOST & CREA. ARTS	SCI.ENV&HPE	LOCAL SUB:
5	00941	Symbol No	Ajaya Gurung	Male	15/10/2067	9	Bhola MarDipa Guru	5							
6	00586	765109001	Anisha Sarki	Female	7/1/2067	9	Machindra Indra Sari	5							
7	00585		Bandana Rai	Female	11/11/2065	11	Mohan Sig Gita Rai	5							
8	01322		Bhawana Khawash	Female	8/4/2066	10	Hiralal KhaSita Khawa	5							
9	00923		Bipasha BK	Female	2/2/2068	8	Yy Xx	5							
10	00766		Diya Khadka	Female	18/8/2065	11	Bhupal Kh Uma Khad	5							
11	01122		Hom Bahadur B K	Male	3/9/2067	9	Ххх Үуу	5							
12	00943		Laxman Sunar	Male	2/12/2065	11	Chanak Bc Dil Kumari	5				_			
13	01290		Lok Bahadur Bishokarma	Female	1/11/2064	12	Dhanbhac Binu Bisov	5							
14	01319		Manjila Tamang	Female	7/8/2064	12	Purna BahSanu Tam	5							
15	01318		Nisma Limbu	Female	1/9/2065	11	Mankuma Nisha Liml	5							
16	01323		Phurba Sange Sherpa	Female	15/12/2063	13	Chembi St Pasang La	5							
17	00588		Preyam Tamli	Male	4/3/2064	12	Khir Bahadur Tamli	5							
18	01321		Priti Angdengbe	Female	5/4/2068	8	Krishna Ar Tarakuma	5							
19	00942		Renu Achami	Female	14/8/2064	12	Lila Bd Sar Indira Ach	5							
20	00765		Rohit Dhmal	Male	2/1/2066	10	Dilkumar ISanti Dhin	5							
21	01317		Sabina Khadka	Female	15/7/2064	12	Khadka BaShusila Kh	5							
22	01165		Sachin Rai	Male	20/10/2066	10	Hem Kum; Devika Rai	5							-
14	► ► S	neet1 Sheet	2 / Sheet3 / 💭												
Read	У				_	_		_	_	_				100% 🕞	-0-+
	م 1	Type here	to search		0 🗏	1 6) 💼 💼 🛛	a. 🕅		9	E		~ 📼 ,	∲- नेपा ^{2:0} 2/13	8 PM 8/2020 😽

यसरी तयार भएको समष्ठिगत फारम ३ प्रति Print गरी १ प्रति विद्यालयमा र २ प्रति आवेदन

फारमका साथमा शिक्षा शाखा वेलवारीमा पेश गर्नु पर्नेछ ।